

## **ADMINISTRATORS**

1. If you are an Administrator, you will receive an email with a header like the image below:

Siemens Storage for Site ID: 123456 WebKey Access Code: 123456 Enterprise Cloud Account: 123456 Enterprise Cloud Account Admin: example@company.com

- 2. Go to Siemens Xcelerator Admin Console
- 3. Click Sign In
- 4. You may need to create or finish creating your account before signing in.
- 5. Once you are signed in, Click the Products Tab.
- 6. Click on the Teamcenter Share product.
- 7. Click on Assign User.

AC	Siemens Xcelerator Admin Console								
	Products								
۲ ش	Sh Teamcenter Share	Sh Teamco Description:	enter Share Easy project collaboration wit	h anyone, from anywhere					
Ś		Region:	United States						
		Expiration Date:	Jan 24 2026						
		Storage:	0.062 GB of 510 GB Used						
		Assigned User	s License Details						
		Specify list of users	s who have access to Teamcenter	r Share.					
		Assign User Remove User Import Users							
		Search by Name or Email							
		Name 🗢		Email 🗢					

- 8. On the right, Enter the User's Email Address, Select a Tier, and Product role.
- 9. Click the Assign Button at the bottom of the panel.

Assign User	<
Teamcenter Share may only be assigned to users of the on- premise software component of the respective Siemens Xcelerator as a Service product.	
* Email: Required	
* Tier:	
Product Role:	•
Member	•



## <u>USERS</u>

1. After the administrator has assigned you the Teamcenter Share product. You will receive an email like the image below:

SIEMENS	
Siemens Xcelerator Academy	Jan 24, 2024
Welcome to Siemens Xcelera Academy	ator
Dear Customer,	
Are you new to a software product and unsure of where to start? Gettin Learning Membership provides basic, on-demand micro-learning cont you quickly get up to speed with the software's features and functional if the basics, you will be able to work more efficiently and effectively, and of your software investment, empowering you to achieve your professio more by watching this brief video.	<b>g Started</b> ent that will help ties. By mastering get the most out nal goals. Learn
Instructions: To redeem this learning product, click the button below. R Additional Details for more information.	efer to the
Redeem Membership	
Additional Details:	

- 2. Click the Redeem Membership button.
- 3. Create a Siemens account if you don't already have one.
- 4. Sign into Xcelerator Academy with your Siemens Account.
- 5. Click on the Memberships Tab.
- 6. Click on My Libraries.
- 7. Set the Membership dropdown to "Getting Started Learning Memberships".

	Learning Maps	My Libraries	My Labs	My Transcript	My Orders		
🖻 My Libraries  ?						<b>⊟</b> QuickLists	Glossary
📲 Membership — Getting Started Learning Membership	- Choose	e Product			Track Any		~
* Version	G Language		of Le	arning Path		Tilter	

8. Choose the product you would like to learn about

The training available in "Getting Started Learning Memberships" is roughly 10% of the material available for each product. If you are interested in further training, please contact us.

Email: <u>sales@camlogic.com</u>

Phone: 248-969-9201